



Plymouth CAST

Multi Academy Trust

Full Cast Board Meeting – Wednesday 14th May 2025 in OLSP Staffroom @ 18:00

Attendance:

Mrs C Blatchford	Headteacher	CB
Mrs L Coulter	Chair of Governors	LC
Father A Lawes	Foundation Governor	AL
Mrs G Dyson	Foundation Governor	GD
Mrs M Nock	Staff Governor	MN
Mr S Anderson	Link Director	SA
Sarah Jackson	Clerk to Governors	SJ

No.	Description	Decisions/Actions
1.	Welcome and Opening Prayer: Meeting begins at 18.00 with a welcome from LC and introductions made as Sandy Anderson (Link Director) is joining via Google Meet. Opening prayer AL at 18.02	
2.	Apologies and Confirmation of Quorum: Apologies from JG, CC and DS. MN joining via link as unable to attend in person	Quorum confirmed.
3.	Governance Procedures: Declarations of Interest - none Approve minutes of last meeting (12th March 2025) - done Summary of o/s actions - no actions, but LC asks if CC has been in to see CB yet. CB replies with yes, but no visit notes yet Chair's business - none Clerk's business - none	Minutes on HUB
4.	School Leadership: <i>LC - unfortunately CC is the lead on this, so does anyone else have any questions on the HT Report or CB do you have anything to highlight on there?</i> CB replies that there is nothing out of the ordinary in the report - it reflects on the OFSTED AFI. <i>AL asks what AFI means?</i> CB replies that basically it is the next steps to be put in place and generally it ties in with what is on the school improvement plan. Alyson Tyler has been working on a Leadership Toolkit for across the Trust so each school has it - it is just in the process of being implemented now. <i>LC asks about the Early Years teacher who is early in her career - is there any impact on the children?</i> CB replies saying that also a teacher swap in the middle of the week is also never the best, but targets have been put in place to help. The new teacher has come in on her days off	Report on Hub

to observe the other teacher and also the Year 1/2 teacher as she is great at managing challenging children. CB says that she observed with her so that she could talk it all through with her after. RWI teaching has improved. The outside area is next on the list as it needs to be better. CB says that the children seem to be happy and there have been no complaints from the parents, so she is happy with that. *LC points out that everyone has to start somewhere, but she is glad that it isn't having an impact.* CB replies that sadly the new teacher now has another job on the days she is not at OLSP, so is now unable to take part in the inset days.

CB says that LC wanted to know what a Bar Model is - it is a visual representation of any calculation, there are lots of examples in the power maths books but the current year 6s are very reluctant to use it so she is making sure it is implemented further down in the school. CB says that the year 6s have been giving up on problem solving too quickly, so she wants them to be able to draw a Bar Model to help and KW will be helping with this as Maths lead.

LC says that as the curriculum governor is not here, does anyone have anything to ask? GD replies that she has nothing to ask re the HT Report

5.

RE and Catholic Life:

AL has not done anything as per the agenda as he wasn't aware that he had to do these bits. *LC asks AL if he has been into school this term? CB replies that he has been in to go through the governor hub and the role as governor.*

AL says that he has been in and would like to say that whoever set up the stations of the cross did a fantastic job and he was very impressed, although he came in for the Year 5 one and didn't feel that it was explained to them enough.

CB says to AL that you stood on the gates on the last day of term to say goodbye to everyone and GD mentions that he was at the last Mass and will be at the one next week.

6.

Curriculum and Standards:

LC says that JG will be coming in to see ROS about PP, but has she been in to see you CB? *CB replies that yes she has and PP funding is mostly spent on the Family Support Worker and the Attendance Officer*

7.

Inclusion:

LC says that this will have been JG also

8.

Safeguarding and Child Protection:

LC notes that if you look at the schedule it hasn't actually given us anything to do, but me and GD came in to speak to the children, who are very savvy. GD states that they were slightly confused on British Values, but in fairness to them I had to go home and google the values! LC says they mostly talked about respect and the children were very clear that they knew what that meant. LC says that she is booked in for a learning walk next term and will look at the effect of the behaviour policy.

9.

Health, Safety & GDPR -

LC reports that she knows MN has put a Note to Visit on the Hub - she asks MN if there is anything she would like to report on? MN mentions that the top step still need to be done, but we are waiting for a quote to come in and again the soft floor area outside EYFS still needs doing.

The floor in the boys 5/6 toilets needs a quote too, but all have been reported to TDA.

Notes to Visit on
Hub

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Hub

10.

Whole LCB Responsibility:

LC asks what our market visibility is and the effect on pupil numbers? It says 143 pupils on the HT report - is this forecast or the figure now? *CB replies that we have 16 leaving us in July and 18 or 19 coming in for September.*

LC asks if having 2 year olds is definitely going ahead? *CB replies, that there were no objections, so we are just waiting for CAST to let us know 100% so then we can start advertising. Staffing wise we will be covered too.*

CB mentions that we have a parent that works for the Mid Devon Advertiser and she will always put articles in for the school.

CB mentions that the whole of KS2 will be doing a walk for pilgrimage on July 1st. LC says we need something to make them stand out so everyone knows what school is doing it. GD asks if they can have a banner? CB asks AL if it can go in the parish newsletter.

11.

Cast Policies (for information):

LC notes that there were 2 policies on the Hub - Volunteers and Unreasonable Behaviour

LC asks CB if the accessibility plan needs to be updated? *CB replies that this is a 3 year plan and ROS will be updating. We let 2 families use the disabled parking bay at the top of the drive*

12

School Level Policies:

None

AOB: LC says at 18.36 that this concludes tonight's meeting due to people missing. She asks SA if he has anything that he would like to add? SA says that he has been doing his role since 2014 - the longest standing in CAST. He has always liked to get to know the Chair for each school and he believes that the role of the local board is to be the eyes and ears of the school and wants to say a big thank you to all as without the board we couldn't run the schools

Date of next LGB: Wednesday 9th July 2025 (GD sends her apologies now)

Signed by Chair.....

Dated17/7/25.....