



Plymouth CAST
Multi Academy Trust

**Full Cast Board Meeting – Wednesday 14th January 2026
in OLSP Staffroom @ 18:00**

No.	Description	Decisions/Actions
	Attendance:	
	Mrs C Blatchford	Headteacher
	Mrs L Coulter	Chair of Governors
	Mrs G Dyson	Foundation Governor
	Father A Lawes	Foundation Governor
	Mrs C Carlin	Co-Opted Governor
	Mr D Saw	Parent Governor
	Mrs M Nock	Staff Governor
	Sarah Jackson	Clerk to Governors
		SJ
1.	Welcome and Opening Prayer: Meeting opens at 18.03 with a welcome from LC who informs the meeting that AL is running late Opening prayer from CB	CB LC GD
2.	Apologies and Confirmation of Quorum: Apologies from JG. MN joining via Google link. Quorum confirmed	AL CC DS MN
3.	Governance Procedures: <ul style="list-style-type: none">• Declarations of Interest - none• Approve Minutes from last meeting 12th November 2025• Summary of Outstanding Actions - none• Chair's Business - just mentioning succession for everyone and if anyone wants to change roles in the future• Clerk's Update - none	Minutes signed and on Hub
4.	School Leadership: CC had prepared questions which she had already sent to CB. CC asks how the massive change in staffing in EYFS will affect high needs? <i>CB recognises how complex this is and staff are under constant review. As mentioned in the last meeting there are transitional funds so this means we can have one extra member of staff in 3 afternoons a week so interventions can happen. There is regular supervision and pastoral help for staff and any CPD that can happen will happen. Mental Health is considered a lot and behaviour support too. Any pupils with additional needs have been flagged to ROS. This term onwards SB is taking the year 4½ class on Wednesdays and this means that early years meetings can take place with the two teachers as as she can take the class for a time.</i>	Q & A on Hub

LR 11/3/26

CC asks if there is a plan for when the transitional funding runs out? *CB replies that they will have moved up into Year 1 by that time and that was what the money was for - getting them into Year 1. There are also EHCP applications, 1 under assessment and another has an autism diagnosis so EHCP will be needed. CC says that she was surprised by the level of need*

CC talks about attendance - PP at 94% which is great but PA is causing a massive drop - is there a reason? *CB states that there are actually only 3 children in PA and there is a spreadsheet that is used to keep an eye on them. School is working with the families to see what support they can put in place. CB goes on to explain that EHCP / SEN children are lower in attendance. CC says that against national average it really isn't bad at all. She also says that the adaptive strategies are clear. With the assessment procedures - how are we monitoring the assessments? *CB replies through moderation, pupil conferencing and observations etc rather than single data points. CB explains that she has less time for developmental drop ins (DDIs) now but all subjects will be looked at. Staff have targeted CPD. There are pupil progress meetings and following the CAST Leaders Framework. A Google form has also been created with questions for the teachers to ask the children.**

CC asks CB what she is most proud of at OLS? *CB replies 'inclusivity' - we work very hard on this, had to pull a few members of staff on this but we are doing it. If you talk to the children they all love the school. Attendance is lower than we'd like, but we are still doing well. There is a good team spirit with staff and the relationships with families are strong. Really proud of the diversity of the school.*

LC asks what the impact of KW reducing her hours will have, especially on ROS? Also has the teaching of RE changed? *CB replies that SB now teaches Year 4 / 5 on a Wednesday but does not teach RE - KW will be doing that. Wednesdays will be more stand alone teaching. ROS will do drop ins on SB to make sure that she is ok. ROS has it in her diary to monitor SEND and provision monthly.*

5.

RE and Catholic Life:

LC asks AL if there is anything he'd like to say. AL replies that he believes that the relationships are good and getting better, though the notice board needs some work. He says that the school can use it as an advertising space for nursery spaces maybe or just letting the parish know what is going on at the school. *CB replies that every half term school sends out a newsletter and the 2nd page is always about the Catholic Life of the School so she will get that printed off and put in the notice board. AL says that the Christmas Carol service was great, even if the kids were drenched.*

AL continues that he is not sure what a learning walk is, so he has not done one. GD says that a learning walk is probably the best bit of being a governor and you will love it. *CB replies that she will set one up with KW as she can organise when the RE learning is happening so you can evidence what you see*

AL mentions that Collective Worship can be done as just a class, it doesn't have to be the whole school. The last Mass, which was Year 4 / 5 in Shaldon, was very good and the pupils got involved, however he would like to work out a way to help them engage even more. All Saints Mass was very good, especially as they pulled it off at such short notice. He also attended the Diocese collective worship via zoom with the Year 1 / 2 class and he was very impressed with how well they did (maybe having the crowns helped?!)

6.

Curriculum and Standards:

LC says to CC that she touched on most of the SIP. CC replies that she will look at writing and trauma informed practice the next time she is in

- she could see that literacy was a main focus in the classes and the planning aspect is very good as the children all know what they are doing.

7. **Safeguarding and Child Protection:**
LC states that the agenda questions don't really tally with the schedule, but she will do a walk next term. She did meet with some pupils last term and she finds that they are always happy to speak to her. She will also be meeting with ROS soon
Notes to Visit on Hub

8. **Health & Safety -**
MN says that she has been assured that GDPR training has all been done. She is still concerned about the plant pot on the nursery outside flooring. There is a drain cover that needs replacing so she will speak to the caretaker about getting a new one. More work has been done on the forest school area.
Notes to Visit on the Hub

9. LC asks if governors should be doing the GDPR update this month? *CB says that she will check with ROS and get it sent out if needed*

Whole LCB Responsibility:
LC asks GD if she had had a meeting with pupils? GD replies that she did it on Monday and CB came along too. GD says that all pupils were articulate and liked showing off their work - it was very positive and focused on literacy.

CB says that they did writing conferencing when Alyson Tyler came in, but she wasn't very happy with that as all pupils were in together whereas when it was just her and GD they did one class at a time
LC asks about marketing strategy and getting more posters out. *CB mentions that she has put in the HT report that the birth rate in Teignmouth is continuing to decline so worried about future numbers.*
GD asks if there is any likelihood of losing another class? *CB replies that we are losing 30 this year and only gaining 10, there are not many in year applications and we have lost a few (all for valid reasons).* AL says to use the parish newsletter to say that there are spaces available. GD points out that there are 4 different schools all close by so it is very difficult. CC says that it is the same at secondary level too.

10. **Cast Policies (for information):**
CB is very proud that the school's website compliance is 99%

11. **School Level Policies:**
Attendance was done for the beginning of the year

12. **AOB: None**
Meeting ends at 18.45 with thanks from LC

Date of next LGB: Wednesday 11th March 2026

Signed by Chair.....


Dated 11/3/26