



Plymouth CAST
Multi Academy Trust

**Full Cast Board Meeting – Wednesday 13th May 2026
in OLSP Staffroom @ 18:00**

Attendance:	Mrs C Blatchford	Headteacher	CB
	Mrs L Coulter	Chair of Governors	LC
	Mrs G Dyson	Foundation Governor	GD
	Mrs M Nock	Staff Governor	MN
	Sarah Jackson	Clerk to Governors	SJ

No.	Description	Decisions/Actions
1.	Welcome and Opening Prayer: Meeting begins at 18.03 with a welcome from LC and prayer from CB	
2.	Apologies and Confirmation of Quorum: MN joining via link as unable to attend in person. Apologies from AL, JG and CC. No word from DS but no big decisions to be made so quorum not required	Quorum not confirmed.
3.	Governance Procedures: Declarations of Interest - none Approve minutes of last meeting (11th March 2026) - done Summary of o/s actions - drain cover and mission statement. CB confirms that the drain cover is now sorted and she has spoken to AL regarding the mission statement and he is happy with what has been decided. Chair's business - none other than the ongoing succession planning Clerk's business - none	Minutes on HUB
4.	School Leadership: LC asks CB if any questions have been given in advance? <i>CB replies no.</i> LC asks how is the staff support for RE? <i>CB replies that it is ongoing, Dawn (from the Diocese) came in and her report is on the HUB and we are on the right track. One of KW's targets is to moderate with other schools and videos are available for training. The Year 6 curriculum will be coming in for September so CB and KW will be learning this - CB comments that it is very content heavy, very adult discussion based, but once they know it better they will be able to filter and make it more child friendly.</i> GD asks how it is content heavy? <i>CB replies that they want children to do long scripture and reflect, pupils would need a solid knowledge of the bible to be able to do that.</i> GD replies that that is a tall order as realistically how many of the pupils actually have a bible?	

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CB replies that picking apart scripture is quite heavy. LC say that Dawn is happy so far so that is good.

LC asks if there are any staff changes next year? CB replies that she can't actually answer that one until after half term as people can still resign. Reception numbers keep changing - only 9 at the moment so it is likely to be a Reception/Year 1 class, Year 2½ so EH will keep her class, Year 4 as a stand alone class and then a combined Year 5/6 class
LC asks GD if she has anything to ask? GD replies no. CB says that the plan is for KW to take Year 5/6 next year to take CB out of class, so she will only be doing an hour of teaching each day, plus cover for KW to have PPA.

LC says with regard to the monitoring of the SIP - is there anything we should be looking at that would be useful? Will CC be coming in? CB says that progress in writing but it is whether CC has the time to come in. GD asks how is writing looking? CB replies that it is not great - lower in Year 6 but that is partly due to EAL, but it is mirrored in every year group. Lower down the school is really good in maths but not writing. This is an issue everywhere though. We are pushing writing in reception, but it is a skill that they don't really use as much. CB also says that the grammar aspect of the SATS was hard as they don't really use it in everyday life. It is a different world that we live in now and they really need to bring the curriculum up to date.

5.

RE and Catholic Life:

LC had previously asked AL if he had anything he would like to bring up in the meeting. He had told LC that he had done meditation with reception and it went well. CB replied that the class was in awe of him. LC said he also wanted to mention the church notice board as he feels it is not being used enough and thought the newsletter was going to going in there now? LC says that she doesn't get the newsletter regularly now. CB replies that it is now half termly. LC says that it would be a good idea to get it printed and put on the board. LC also mentions that AL feels that with regards to the mission statement and ROS leaving that the governors are not being told everything in advance. GD asks if there is a notice board in Dawlish. MN confirms that there is and she can put the newsletter up. GD asks if anyone can do it for Shaldon? CB replies that the Catholic Life of the School page especially needs to go up.

6.

Curriculum & Standards:

LC says that there was a note about CC to come in and visit with Early Years Lead? CB says that she hasn't been in yet

7.

Inclusion:

LC says that JG is not here and she did a visit last time

8.

Safeguarding and Child Protection:

LC - there is a Note to Visit on the HUB and LC and GD met with some children and also did a walkaround. ROS had mentioned that one child had climbed onto a roof. There were also brambles that had grown over. GD says that there are now alarms on the doors so that is a deterrent for him.

9.

Health, Safety & GDPR -

LC asks MN what she has. MN confirms that the drain cover has been fixed. Early Years outside flooring still has a hole. The outdoor

Note to Visit on the HUB

Notes to Visit on the HUB

playhouse has been cleared and a new one ordered. There is a hole by the tree trunk. The mud had been cleared on the top of the playground. There is also a grant for cement area on the top field to be turned into a vegetable patch - this has been spent so hopefully will be happening asap. The school now has new contractors all done through Lorne Stewart.

10.

Whole LCB Responsibility:

LC asks CB about pupil numbers. *CB replies that they are in the HT report and there are another 2 joining in June - Year 1 & 3 and also nursery.* LC mentions the market visibility of the school and sustain numbers, but not sure how we are managing that? *CB replies that the school is entering the carnival again.* LC says that we must get pictures of that.

HT Report on the HUB

11.

Cast Policies (for information):

Anti-bullying April 2026
Diocese of Plymouth RSE policy April 2026
Plymouth CAST First Aid Allowance Policy April 2026
Plymouth CAST H&S Policy
Plymouth CAST Physical Intervention Policy April 2026
Plymouth CAST Safeguarding Policy April 2026

All policies on the HUB - Governors informed

LC mentions that there are a lot of policies. *CB replies that there have been a couple of incidents in other CAST schools, so they have been updated with that in mind.* LC also asks about the SCR and it is moving? *CB replies that it will be moving to SAMPeople so that all members of staff will have access to it, but it is a very big job so still in the process.* *All schools are also being migrated over to CAST emails*

12

School Level Policies:

None

AOB:

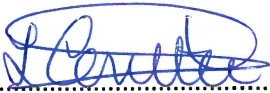
LC wants to bring to everyone's attention that there are Governor briefings in September and she feels that it would be good for everyone to attend one. 15th September 11-11.30 and 17th September 18-18.30 LC also says that she will be given a booklet on training when she goes to the conference. *CB asks if LC can chase DS re training.*

LC says the next meeting is 15th July. *CB says that the SATS results will be in by then.*

LC asks CB if she has any news on the new Link Director. *CB replies that she has not heard anything*

Meeting ends at 18.43 with thanks from LC

Date of next LGB: Wednesday 15th July 2026

Signed by Chair.....

Dated 16/7/26.....