



Plymouth CAST

Multi Academy Trust

Full Cast Board Meeting – Thursday 16th July 2026 in OLSP Staffroom @ 18:00

Attendance:	Mrs C Blatchford	Headteacher	CB
	Mrs L Coulter	Chair of Governors	LC
	Mrs G Dyson	Foundation Governor	GD
	Mrs C Carlin	Co-Opted Governor	CC
	Mr D Saw	Parent Governor	DS
	Mrs M Nock	Staff Governor	MN
	Sarah Jackson	Clerk to Governors	SJ

No.	Description	Decisions/Actions
1.	Welcome and Opening Prayer: Meeting begins at 18.00 with a welcome from LC and prayer from CB	
2.	Apologies and Confirmation of Quorum: MN joining via link as unable to attend in person. Apologies from AL and JG	Quorum confirmed
3.	Governance Procedures: - Declarations of Interest - none - Approve minutes of last meeting (13th May 2026) - done - Summary of o/s actions - none - Chair's business - LC thanks everyone for the Performance of the Chair responses. From the forms it seems that there are some things that people don't know so LC proposes a catch up in the new school year. LC also does not know who the new Link Director will be. Succession is ongoing. <i>GD asks about the governor training?</i> LC replies that there should have been one on 6th May but it was postponed and she has chased but no response as of yet. There are 3 sessions and all governors are expected to attend one of them - Clerk's business - none - Self-evaluation and review of LCB - LC says that has been touched upon in the forms	Minutes on HUB
4.	School Leadership: LC asks CC if she is ok to lead the questioning CC says she will talk about the transformation priorities first - the outcome in writing across the board has massively improved. Only concern is structure - there will be a new Year 5/6 class? What is the	SIP & SEF on HUB


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plan for that group? *CB replies that Mrs Emmerton will be with them for 3 days and her priority will be the EHCP child in that class. Writing in a mixed class is easier to plan for than many other subjects as it is more progressive. CB says that the school has also bought into a new programme which scans a piece of writing for analysis and that helps with marking and feedback. Keystage 2 this year final data is 60% which is below national. She has booked the English Hub to come in on one of the inset days to support teachers with adapting Pathways to Write planning to their class. CB will also be working on adaptive teaching over the summer to tailor to the individual children.*

CC mentions that one area was to strengthen early years - she has no questions on this as you can clearly see the free flow down there and see that they are more than ready to move on.

CB mentions that the data is 50% GLD so very low but it is a very high SEN need group

CC talks about bedding trauma informed practices and that you can tell this is happening. CC then asks how many new staff will there be in September and how will they be introduced to this? *CB replies that KW now has her full diploma, so they will be well monitored. She also mentions that there are Quest assessments to track where the children are, there is also a wellbeing one in there too so that means they can keep an eye on the pupils.*

CC asks about refining assessments across the curriculum - how will the teachers manage their workload? Is there any concern for next year with the SLT capacity? *CB replies that we will have to make it work - there is a management plan and she will keep on top of it. CB then says that the governors have previously asked how they can help and if they could now help with pupil conferencing that would be really useful.* CC asks about the Data and reading scores for boys and the Year 1 boys were very low? *CB asks if CC is talking about phonics? CC confirms yes. CB replies that in Year 1 there are 4 boys and only one passed and another one had only just joined that week, but RWInc will make sure that they get looked at. CB then says that she is already thinking about the SIP and SEF for next year and foundational skills will take a priority such as handwriting and sitting at a table properly as these things really make a difference*

CC says that she is really impressed with the PP data, though Year 4 maths wasn't too good - is that due to 2 pupils? *CB replies that yes - 1 pupil left and came back and is now a PA, but actually would have done much better if they had stayed in school.*

CC - attainment data great except Year 3? *CB replies that there is 40% SEND in a 20 pupil cohort.*

CB asks if everyone would like the SATS data? We got 90% in maths, which is amazing

60% in writing - this is lower due to SEN need and EAL

67% in reading - this had three at 99 and one at 98. 3 papers have been requested to be remarked.

70% SPAG - EAL pulled it down and those pupils that joined later in the year, but the progress has been phenomenal.

LC to CB - you said that monitoring had to be done, but is that ok for you? Are you looking after yourself? *CB replies that she has arranged her day so that she can be on the gate in the mornings and no teaching until 11am.*

CC asks as there are 11 EHCPs, how many pupils are on roll? *CB replies 137. CC asks if we are applying for any more? CB replies that possibly 1 in reception and maybe a couple more, so she will monitor this.*

5. **RE and Catholic Life:**

LC says as AL is not present we will carry the agenda items onto the next meeting. LC asks CB if he had talked to her regarding the parent

questionnaire? He was concerned about the wording, so told him to speak to you. LC says that AL will need diary reminders for him to come into school as he will always do what is set in the diary. *CB says that the new Year 5 teacher will be the new RE Lead, so AL will need to come in and build a relationship with her as he had done with KW. CB goes on to explain that KW will be taking on the PE Lead. LC asks if KW will be full time now? CB confirms yes she will.*

6. Safeguarding and Child Protection:

LC and GD came in to do a check on the SCR and the new teacher was already set up on there. LC asks if there is a new system coming in for the SCR? *CB replies that SAMPeople will be taking over the SCR but it's a big process.*

LC asks if there are any looked after children now? CB replies that there aren't, but there are lots of safeguarding issues this week. LC asks if they have been resolved? CB replies no, but they are all in hand.

7. Health, Safety & GDPR -

LC says that MN's notes to visit are on the Hub so unless anyone has any questions any issues were all very clear in the notes.

LC asks MN if she has anything that she'd like to add? *CB does mention that there is a big focus on allergies at the moment - the Trust have a new policy and all schools have had to send off allergy data re Benedict's Law.*

MN mentions that there were a couple of incidents that had been logged - one involved a child being hit with a stick, so she was just wondering if that was just a one-off accident or possibly part of a bigger issue? *CB replies that it was just a one-off and that she believes that children have to learn and there are a lot of sticks around the site!*

MN also asks about a child that fell and hit their head - was this just a fall? *CB confirms that it was.*

MN asks if all staff know about logging incidents on OSHENS? CB replies that she keeps reminding everyone so they should all be using it.

MN states that with regards to GDPR there have been no breaches but there is a ban on photos at the moment. *CB clarifies that this is a ban on full facial photos, but photos taken from a distance where faces cannot be made out are allowed. She also states that the Trust has taken all photos down from the websites.* CC asks if there is a Trust AI policy? *CB replies that there is and she will put it on the Hub.*

8. Whole LCB Responsibility:

LC asks CB about DSEF and whether a meeting would be happening.

CB replies that yes once a date is set with AL

LC asks regarding the marketing strategy - are things going on the board at church? *CB replies that they are putting bits up*

GD asks about the new chaplains? CB says that there are new chaplains but it was quite difficult as there was not much choice and last year's chaplains were very good and effective. CB also mentions that the chaplains will be run by the new RE Lead as Carol cannot do it anymore due to working full time.

9. **Cast Policies (for information):**

CAST Off-Site Visits

CAST AI Policy

10. **School Level Policies:**

None

11. **AOB:**

DS says that unfortunately due to time constraints he feels he is unable to commit fully to his role of governor so will be resigning. *CB asks if recruitment for a new governor can be sent out to parents before summer - she adds that change is not always a bad thing and she has spoken a lot to parents about ROS and LS leaving and reassuring them that it's not always bad.*

GD would like to give a mention to the girls football team and their great achievement in getting to the finals

Meeting ends at 18.47 with thanks from LC

Date of next LGB: Wednesday 16th or 23rd September 2026

Signed by Chair.....

Dated 23/9/26